

**VILLAGE OF SPRINGPORT  
REGULAR COUNCIL MEETING  
OCTOBER 8<sup>th</sup>, 2024**

**Call to Order:**

President Gordon Webb called the meeting to order at 7:00pm

**Opening Ceremonies:**

Pledge of Allegiance

**Roll Call:**

Clerk/Deputy Treasurer Woolworth took the roll.

Council: Barnette, Bartley, Cavazos, Severns, Austin Ward, Cara Ward, Webb

Public: Alex Cook, Glenna Fugate

**Approval of Minutes:**

Motion by Austin Ward, seconded by Severns to approve the minutes of the previous Regular Village Council meeting on September 17<sup>th</sup>, 2024, as written.

*Ayes:* Austin Ward, Severns, Barnette, Bartley, Cavazos, Cara Ward, Webb

*Nays:* None

**MOTION CARRIES**

**Public Comment:**

None

**Manager's Report:**

Manager Saylor reported the office installed cameras for security. Fred Lucas, the village attorney will be at the November council meeting to introduce himself and speak to council about the Wellhead Protection Ordinance. The Corrective Active Plan has been submitted to the state. Jodie and Theresa have a meeting with the village auditor on November 7<sup>th</sup>. There is a Wastewater Project meeting on October 17<sup>th</sup>. The village opened an escrow account at Homestead Savings Bank per the Fire Insurance Withholding Program. The parking lines have been painted at the township and post office and the signs for the township have been ordered. Jodie and Theresa took an all-day training on Michigan Based Financial Management through BS&A. Community Service Day with Homestead Savings Bank will be October 14<sup>th</sup>. Lagoons discharge will be November 1<sup>st</sup>.

**DPW Report-** Collin Hawes gave the report. A discussion was held.

**Delinquent Accounts/Shut Offs** – Council reviewed the current account shut off report.

**Account Balance Report** – Council reviewed the account balances for September 2024

**Disbursements** - Council reviewed the vendor report for September 2024

**Presentations-** None

**Correspondence** - None

**Committee Reports**

- a. Planning Commission – No report
- b. Zoning – No report
- c. Cemetery Board – Cara Ward discussed the VFW Bricks Project. Bricks are \$100 until 11/30/2024. Next meeting is 1/20/2025 at 6:30pm and Friends of the Cemetery will be discussed.
- d. Emergency Management- Bartley is working through the manual.
- e. Police Report- Council reviewed the September 2024 Police Report
- f. Wellhead Protection- No report
- g. Operations- No report
- h. Administration- Blight Ordinances to be approved
- i. Parks and Recreation- Barnette reported he is looking into options for basketball hoops for the community park.

### **Unfinished Business**

- a) Village Properties: President Webb met with Ray Hernandez to help him complete the application for the MEDC grant.
- b) Rental Inspections: Council will discuss the apartment complexes at the November Workshop Meeting.
- c) Blight Ordinances:

Motion by Cara Ward, seconded by Barnette **to approve proposed Ordinance 217, Residential Blight.**

#### ***Roll Call Vote***

*Ayes: Cara Ward, Barnette, Bartley, Cavazos, Severns, Austin Ward, Webb*

*Nays: None*

#### **MOTION CARRIES**

Motion by Barnette, seconded by Severns **to approve proposed Ordinance 218, Commercial Blight.**

#### ***Roll Call Vote***

*Ayes: Barnette, Severns, Bartley, Cavazos, Austin Ward, Cara Ward, Webb*

*Nays: None*

#### **MOTION CARRIES**

### **New Business**

- a) BS&A Payment Platform

Motion by Cara Ward, seconded by Severns **to approve Deputy Treasurer, Theresa Woolworth to sign addendum for BS&A Payment Platform.**

#### ***Roll Call Vote***

*Ayes: Cara Ward, Severns, Barnette, Bartley, Cavazos, Austin Ward, Webb*

*Nays: None*

#### **MOTION CARRIES**

b) Employee Compensation

Motion by Bartley, seconded by Cara Ward **to approve increased compensation for Kim Gardiner in the amount of \$2 per hour as recommended by Manager Saylor.**

***Roll Call Vote***

*Ayes:* Bartley, Cara Ward, Barnette, Cavazos, Severns, Austin Ward, Webb

*Nays:* None

**MOTION CARRIES**

c) Fund Balance Policy

Manager Saylor presented council with a new Fund Balance Policy. Discussion was held.

d) Capital Improvement Fund

Council made recommendations to better utilize the Capital Improvement Fund.

e) Willis & Jurasek, PC

Council has questions regarding the invoice and an extension is being requested.

**Adjournment:**

President Gordon Webb adjourned the meeting at 8:36pm.

**Upcoming Public Meetings:**

**Village Council Workshop: November 12<sup>th</sup>, 2024, at 7:00pm**

**Village Council Meeting: November 14<sup>th</sup>, 2024, at 7:00pm**

Respectfully Submitted by

Theresa Woolworth, Village Clerk/Deputy Treasurer