

## **Springport Village Council Workshop February 6<sup>th</sup>, 2024**

***Call to Order:***

President Webb called the meeting to order at 7:00 p.m.

***Roll Call:***

Clerk Saylor took roll.

Council: Barnette, Bartley, Severns, Austin Ward, Cara Ward, Webb

*Absent:* Bryant.

*Public:* None

***Public Comment:***

None.

***Manager's Report:***

President Webb gave the report. President Webb has USDA reporting due at the end of the month. IT issues have been resolved. Blight concerns in the Village were discussed. Collin Hawes has filed a grant application for TMF Lead Service Line Verification. The Pollution Policy coverage has been added to the insurance and all policy updates are due March 1<sup>st</sup>. Summerfest is scheduled June 14-15<sup>th</sup> with Whitney Barnette as Event Chairperson. Employee reviews will be taking place this week. Kane Heating came out today to clean the ducts within the Village Office. Parking issues in the village lot were discussed. Security camera systems were discussed. Cemetery mowing will continue to be done By Next Generation Landscaping for the foreseeable future.

***DPW Report:*** In Manager's Report

***Delinquent Accounts/Shut Offs:***

Delinquent accounts and the shut offs were discussed.

***Account Balance Report:***

Council reviewed the January 2024 Account balances and balances of major funds and CD's.

***Disbursements:***

Council reviewed the January 2024 disbursements.

***Presentations:***

None

***Correspondence:***

None

***Unfinished Business:***

- a.) Committee Appointments
  - a.) DDA- One new member added.
  - b.) Planning Commission- One new member added.

- b.) Updating and Managing Website- New pictures need to be added.
- c.) Memorial Park Improvements- No improvements are scheduled this Winter.
- d.) Rental Inspections- No Report
- e.) Budget- On the table and ready for the public hearing on Thursday.
- f.) Manager Search- An interview is scheduled for Friday with one applicant.

***New Business:***

- a.) Ferris Road Water Connection- Connection fees were discussed.
- b.) Fire Safe Cabinets- Two cabinets will be purchased for storage of flammables.
- c.) Tax Rollover Service Fee- Adding a fee for delinquent taxes was discussed.
- d.) E-Bill for Water & Sewer- Current billing processes were discussed.

***Announcements:***

None

***Adjournment:***

President Webb adjourned the meeting at 8:30 p.m.

Minutes are subject to approval at the next Council meeting.

***Up-coming Public Meetings:***

**Village of Springport Council Meeting** – February 8<sup>th</sup>, 2024 at 7:00 p.m.  
**Village of Springport Workshop Meeting** – March 12<sup>th</sup>, 2024 at 7:00 p.m.

Respectfully Submitted,  
Jodie Saylor, Village Clerk