

## **Springport Village Council Workshop January 9<sup>th</sup>, 2024**

***Call to Order:***

President Webb called the meeting to order at 7:01 p.m.

***Roll Call:***

Clerk Saylor took roll.

Council: Barnette, Severns, Austin Ward, Cara Ward, Webb

Absent: Bartley, Bryant.

Public: None

***Public Comment:***

None.

***Manager's Report:***

President Webb gave the report. President Webb discussed DPW projects. He had a meeting with MML to go over the Insurance policy renewal. A risk assessment also took place and suggestions were made. SummerFest has been scheduled for June 14<sup>th</sup> and 15<sup>th</sup> this year and some early planning has begun. The Manager position is still posted, and the Village is still searching for candidates.

***DPW Report:*** In Manager's Report

***Delinquent Accounts/Shut Offs:***

Delinquent accounts and the shut offs were discussed.

***Account Balance Report:***

Council reviewed the December 2023 Account balances and balances of major funds and CD's.

***Disbursements:***

Council reviewed the December 2023 disbursements.

***Presentations:***

None

***Correspondence:***

None

***Unfinished Business:***

- a.) Committee Appointments
  - a.) DDA President-No Report
  - b.) Planning Commission- Two more members are needed.
- b.) Personnel Manual- President Webb has made revisions and council will review them for Thursday.
- c.) Updating and Managing Website- The updating of the website will be done monthly moving forward.
- d.) Memorial Park Improvements- No improvements are scheduled this Winter.

- e.) Rental Inspections- Trustee Bryant is attending a meeting in Albion about implementing rental inspections and plans to report back.

***New Business:***

- a.) Budget: The budget will be ready to lay on the table at Thursday's meeting.
- b.) Pollution Liability Policy: After a recent risk assessment, it was suggested that the Village acquire Pollution Liability Insurance.

***Announcements:***

None

***Adjournment:***

President Webb adjourned the meeting at 8:13 p.m.

Minutes are subject to approval at the next Council meeting.

***Up-coming Public Meetings:***

**Village of Springport Council Meeting** – January 11<sup>th</sup>, 2024 at 7:00 p.m.  
**Village of Springport Workshop Meeting** – February 6<sup>th</sup>, 2024 at 7:00 p.m.

Respectfully Submitted,  
Jodie Saylor, Village Clerk