

**VILLAGE OF SPRINGPORT
REGULAR COUNCIL MEETING
OCTOBER 17TH 2023**

Call to Order:

President Webb called the meeting to order at 7:03pm

Opening Ceremonies:

Pledge of Allegiance

Roll Call:

Clerk Saylor took roll.

Council and Village Employees: Barnette, Severns, Austin Ward, Cara Ward, President Webb.

Absent: Bartley, Bryant.

Public: Treasurer Laura Bartley, Jennifer Pickford

Approval of Minutes:

Motion by Cara Ward, seconded by Severns to approve the minutes of the previous Regular Council Meeting on September 14th, 2023 as written.

Ayes: Cara Ward, Severns, Barnette, Austin Ward, Webb.

Nays: None

Absent or abstain: Bartley, Bryant.

MOTION CARRIES

DPW Report:

Council reviewed the report submitted by Collin Hawes for September.

Delinquent Accounts/Shut offs:

Delinquent accounts were discussed.

Account Balances:

Council reviewed the account balances from September 2023.

Disbursements:

The September 2023 Vendor Activity report was discussed.

Presentations:

None

Correspondence:

None

Public Comment: Jennifer Pickford inquired about the utility billing process.

Manager's Report:

The new Homestead accounts and CDs are all set up. The CAP has been submitted. The VC3 termination has occurred, and final costs are being worked out. The Computer Ties transition is underway. The Website is nearly complete and should launch in the next few weeks. The Homestead Community Service Day went well, and a lot of improvements were made to the park and outside the Office. The Bypass Pump has been delivered and is just waiting to be hooked up with electrical. Water sampling will take place every six months now and new costs will be tracked more closely moving forward. Sidewalk replacements will be scheduled for the Spring. Hunting in the Village has been reported and enforcing our ordinances was discussed. Blight within the Village was discussed.

Committee Reports:

- a. Planning Commission: President Webb has been identifying new members.
- b. Zoning: No Report
- c. Cemetery Board: No Report
- d. Emergency Management: No Report
- e. Police Report: Council reviewed the September 2023 Police Report
- f. Wellhead Protection: No Report
- g. Operations: No Report
- h. Administration: No Report
- i. Parks and Recreation: No Report

Unfinished Business:

- a.) 2020 Capital Improvement Project- No Report
- b.) Mater Plan- Final Draft is ready for approval once the committee is formed.
- c.) Committee Appointments
 - a. DDA President
 - b. Planning Commission
- d.) Personnel Manual- No Report
- e.) Updating and Managing Website- Covered in Manager's Report
- f.) Memorial Park Improvements- Covered in Manager's Report
- g.) Rental Inspections- Inspection processes in nearby communities was discussed.
- h.) Manager Search- Two candidates were interviewed. The search for a Village Manager continues and will likely be re-posted.

New Business:

- a.) Audit Invoice

Motion by Severns, seconded by Cara Ward to authorize a payment of \$20,510 to Willis & Jurasek, P.C. for final billing of audit books and records for year ending 2/28/2023 as well as consulting, reporting, and fraud consideration costs.

Roll Call Vote

Ayes: Severns, Cara Ward, Barnette, Austin Ward, Webb.

Nays: None

Absent or abstain: Bartley and Bryant

MOTION CARRIES

b.) Council/Committee Pay- Pay per meeting was discussed.

c.) Region 2 Resolution

Motion by Austin Ward, seconded by Barnette **to adopt Resolution 23-17, A RESOLUTION TO ADOPT THE DRAFT 2022 EDITION OF THE JACKSON COUNTY HAZARD MITIGATION PLAN.**

Roll Call Vote

Ayes: Austin Ward, Barnette, Severns, Cara Ward, Webb.

Nays: None

Absent or abstain: Bartley and Bryant

MOTION CARRIES

Announcements: Cara Ward has a concert coming up in November. Keshia's oldest son is wrapping up football and will soon be starting basketball and wrestling and her youngest has been hunting. Austin Ward is looking forward to the upcoming renovations in his office building. Barnette wrapped up his football season and has robotics season starting up soon. Clerk Saylor has daughters wrapping up their volleyball season. President Webb just returned from a trip to Texas.

Adjournment:

President Webb adjourned the meeting at 9:05pm.

Upcoming Public Meetings:

Village Council Workshop: August 8th, 2023 at 7:00pm

Village Council Meeting: August 10th, 2023 at 7:00pm

Respectfully Submitted by

Jodie Saylor, Village Clerk

