

Springport Village Council Workshop September 12th, 2023

Call to Order:

President Webb called the meeting to order at 7:00 p.m.

Roll Call:

Clerk Saylor took roll.

Council: Barnette, Bartley, Bryant, Severns, Austin Ward, Cara Ward, Webb

Absent: None

Public: Treasurer Laura Bartley and James Bartley

Public Comment:

None

Manager's Report:

President Webb gave the report. Progress on the budget continues but the Village finances are in good standing. The need for new IT support was discussed. The Shumaker Group has been updating our website information for the preview that should be ready in the next 3-4 weeks. President Webb had a meeting with Homestead Bank this week about Village Owned Accounts. Springport was offered help with projects during Homestead Bank's Community Service Day. Improvements made outside the Village Office and at Memorial Park will likely be the focus. The Village Attorney is working on navigating the Green Street Wellhouse property issue. Pontem Software updating continues to help future cemetery functions. Trees were removed on Monroe Street and sidewalk replacement will be taking place soon. The Village Manager search is still on-going. The bypass pump will be in this month and the electrical support for that will be arranged. President Webb met with the MEDC and gathered information for prospective property owners. The Master Plan needs to be completed. The Planning Commission will need to meet soon regarding finalizing the plan and submitting it. The Flock camera has been installed and should be operational soon. Semco has been working on the gas lines around the Village. Hickey Electric came and upgraded the lighting in the office to LED Lighting.

DPW Report: Collin Hawes submitted a written report to Council. President Webb plans on doing a ride along with Collin Hawes and Alex Cook sometime next week.

Delinquent Accounts/Shut Offs:

Delinquent accounts and the shut offs were discussed.

Account Balance Report:

Council reviewed the August 2023 Account balances and balances of major funds.

Disbursements:

Council reviewed the August 2023 disbursements.

Presentations:

None

Correspondence:

None

Unfinished Business:

- a.) 2020 Capital Improvement Project- No Report
- b.) Master Plan – Mentioned during Manager’s Report
- c.) Committee Appointments
 - a.) DDA President-No Report
 - b.) Planning Commission- No Report
- d.) Personnel Manual- The Admin Committee continues to review changes.
- e.) Updating and Managing Website- Review and launch in about 4 weeks.
- f.) Memorial Park Improvements- Community Service Day will be Oct 7th, 2023.
- g.) Rental Inspections- Eaton Rapids and Charlotte’s Rental Inspections are being reviewed by President Webb as an initial guide.

New Business:

- a.) Funds Transfer to Equipment- Auditors suggested an adjustment be made to bring the Equipment Fund to a positive balance.
- b.) Audit- Audit is finished and reports are submitted.
- c.) Employee Reviews- Employee Reviews took place this week.
- d.) Abandoned Cemetery Lots- Council discussed an article from a legal newsletter on the topic.
- e.) Budget: A Resolution will be ready on Thursday.
- f.) Mag Meter- The Village needs a Mag Meter for one of the lift stations that does not currently have one.
- g.) Bypass Pump- Electrical support will be scheduled.
- h.) Blight- A discussion on blight was held.
- i.) Committee Appointments- A Resolution will be ready for Thursday.
- j.) Financial Management- A motion will be ready for Thursday.
- k.) Water Reliability Study & General Plan- EGLE requires this and CEI has given us a proposal to do the study for the Village.
- l.) IT Support- IT needs and support were discussed.
- m.) Manager’s Ordinance- An Amendment to Ordinance #9 has been drafted.

Announcements:

Bartley, Severns, and Austin Ward have Football this season. Cara Ward and her family have been doing clothing sales at Varsity home games. Barnette has been pulled up to Head Coach for the 6th grade Football Team. Bryant has been working on home renovations. Clerk Saylor has been busy with her girls’ Volleyball season. President Webb has been busy with appointments and has acquired a new battery powered trike.

Adjournment:

President Webb adjourned the meeting at 9:11 p.m.

Minutes are subject to approval at the next Council meeting.

Up-coming Public Meetings:

Village of Springport Council Meeting – September 14th, 2023 at 7:00 p.m.
Village of Springport Workshop Meeting – October 10th, 2023 at 7:00 p.m.

Respectfully Submitted,
Jodie Saylor, Village Clerk