

Springport Village Council Workshop August 8th, 2023

Call to Order:

President Webb called the meeting to order at 7:00 p.m.

Roll Call:

Clerk Saylor took roll.

Council: Barnette, Bartley, Bryant, Austin Ward, Cara Ward, Webb

Absent: Severns

Public: None

Public Comment:

None

Manager's Report:

President Webb gave the report. Updating security measures are continuing. Microsoft accounts have been updated. New IT options are being explored. Website launch is still on track for the end of the month. Budget reports, water rates, credit card options and Village accounts were discussed. Manager responsibilities and duties were discussed. Pontem Software training is complete and data entry has begun to update cemetery records. Downtown Main Street development opportunities were discussed. Blight and fines were discussed.

DPW Report: Lagoon Services, LLC has been onboarded and onsite to support Collin Hawes and Alex Cook.

Delinquent Accounts/Shut Offs:

Delinquent accounts and the shut off notification process were discussed.

Account Balance Report:

Council reviewed the July 2023 Account balances.

Disbursements:

Council reviewed the July 2023 disbursements.

Presentations:

None

Correspondence:

None

Unfinished Business:

- a.) 2020 Capital Improvement Project- President Webb is following up on the Sawmill Property.
- b.) Master Plan – No Report
- c.) Committee Appointments
 - a.) DDA President-No Report
 - b.) Planning Commission- No Report

- d.) Personnel Manual- The Admin Committee is going to review Manager duties.
- e.) Updating and Managing Website- The Shumaker Technology Group has been working on the mock website and will be sent more photos of the village.
- f.) Memorial Park Improvements- Alex is working on landscaping around the building and in the park.
- g.) Rental Inspections- No Report

New Business:

- a.) Resolution 23-10: Homestead, Remove Manager
- b.) Resolution 23-11: PNC, Remove Manager
- c.) Resolution 23-12: TCM Credit Cards: Closing Accounts
- d.) Resolution 23-13 Water Rates, Annual 3% increase
- e.) Consumer's Credit Cards- discussed during Manager's Report.
- f.) PNC Credit Cards: Discussed during Manager's Report
- g.) DDA- Add Jodie Saylor to Account
- h.) Trailer- New trailer for bypass pump was discussed.
- i.) Flock Camera: Felony Tracking camera system was discussed.
- j.) Trees- Monroe Street tree removal discussed.

Announcements: Council thanked President Webb for all his work in the office. Treasurer Bartley inquired about the new cleaning service. Austin Ward is planning renovation efforts at his business. Cara Ward is attending a Tigers game this week with family and friends. Barnette is coaching football this season and his daughter is starting competitive cheer. Bryant's house offer was accepted in Albion and he is still doing work on his home in Springport. Clerk Saylor has daughters in softball and volleyball and is gearing up for the new school year. President Webb thanked council for their support.

Adjournment:

President Webb adjourned the meeting at 8:52 p.m.

Minutes are subject to approval at the next Council meeting.

Up-coming Public Meetings:

Village of Springport Council Meeting – August 10th, 2023 at 7:00 p.m.
Village of Springport Workshop Meeting – September 12th, 2023 at 7:00 p.m.

Respectfully Submitted,
Jodie Saylor, Village Clerk