

**Springport Village Council  
Council Workshop  
January 10<sup>th</sup>, 2023**

***Call to Order:***

President Webb called the meeting to order at 7:00 p.m.

***Roll Call:***

Clerk Saylor took roll.

Council: Barnette, Bartley, Severns, Austin Ward, Cara Ward, Webb.

Village Employees: Manager Naylor and Clerk Saylor

Absent: None

Public: Gerry Riske, Shawn Bryant, and Treasurer Laura Bartley

***Public Comment:***

Gerry Riske spoke on behalf of the VFW. He presented council with plans for a monument and possible brick work at the cemetery.

***Manager's Report:***

Manager Naylor gave report. The purchase and upfitting of the two new DPW trucks were discussed. The DPW camera system is up and running. The audit meeting went well, and the audit should be wrapping up soon. Fred Lucas was highly recommended for Village Attorney and Manager Naylor will be setting up a meeting with him soon. Manager Naylor had an annual meeting with Todd Weaver, our loss control representative from the MML. He had recommendations for the DPW. Our DPW Operators sat with the engineer during a webinar to discuss state revolving funds. It is recommended to wait another year to apply for the funds. Having a bypass pump in the meantime was recommended. The Deck the House contest went well. Discharge is complete. A service break was repaired this morning without issue.

***DPW Report:***

Discussed during the Manager's Report

***Delinquent Accounts/Shut Offs:***

Delinquent accounts were discussed.

***Account Balance Report:***

Council reviewed the December 2022 Account balances.

***Disbursements:***

Council reviewed the December 2022 disbursements.

***Presentations:***

None

***Correspondence:***

An email from Shawn Bryant expressing interest in the vacant council seat was read.

***Unfinished Business:***

- a.) 2020 Capital Improvement Project
  - a. DPW Barn
- b.) M-99 Revitalization – President Webb explained long term plans
- c.) Master Plan – No Report
- d.) Committee Appointments – Recommended committee appointments will be ready by Thursday.
  - a.) DDA President- No Report
  - b.) Planning And Zoning- No Report
- e.) Personnel Manual- No Report
- f.) Updating and Managing Website- The Shoemaker Group was suggested as a possible choice. Manager Naylor will be getting in touch with them.
- g.) Memorial Park Improvements- President Webb is looking for new leadership to make the park more inviting and useful to the community.
- h.) Condemning Structures- The ordinance is pending legal review

***New Business:***

- a.) VFW- Gerry Riske spoke during Public Comment
- b.) IT- Manager Naylor met with IT Right and highly recommends them. A discussion was held.
- c.) 2023/2024 Budget- Budget will be ready on Thursday to lay on the table until approval in January.

***Announcements:***

Manager Naylor just got a 7-month-old Standard Poodle and Great Dane puppy named Maisy. Bartley will be scheduling an Administrative Committee Meeting, Cara Ward had a successful New Year's Eve kayaking trip. Barnette is interviewing for the School Board and is coaching the Robotics and Esports teams. Clerk Saylor will be seeing a tribute band with friends this weekend. President Webb would like to review our list of goals and set new ones. He also wants to look into possibly getting an AED machine for the office.

***Adjournment:***

President Webb adjourned the meeting at 8:25 p.m.

Minutes are subject to approval at the next Council meeting.

***Up-coming Public Meetings:***

**Village of Springport Council Meeting** – January 12<sup>th</sup>, 2023 at 7:00 p.m.  
**Village of Springport Workshop Meeting** – February 7<sup>th</sup>, 2023 at 7:00 p.m.

Respectfully Submitted,  
Jodie Saylor, Village Clerk